**EEP Committee Work Programme (2010 – 2014)**

(Changes proposed at EEP20 are highlighted in green)

In the work of the Committee, the following general aspects are to be taken into consideration:

* Strategic focus of IALA;
* Harmonized use of Definitions and Terms;
* Work Programme 2010 – 2014.

| Task | Estimated number of sessions | Comments | Strategy element(s) |
| --- | --- | --- | --- |
| 1. Knowledge Sharing / Knowledge Management, taking into account open source software | 4 |  | 3.4, 4.11, 5.2, 8.1, 10.3, 10.9, 13.3, 7.1 |
| 1. AtoN Engineering | 7 | Workshop 2012 | 1.2, 5.2, 5.6, 5.8, 6.1, 10.3, 10.5, 10.11, 12.1, 13.1, 13.2, 13.6 |
| 1. Visual perception of lights and daymarks | 7 |  | 1.2, 3.4, 5.1, 5.4, 5.6, 5.8, 8.1, 10.2, 10.10, 13.6, 15.1 |
| 1. Power Systems and Energy Storage | 3 |  | 5.6, 5.8 |
| 1. Remote Control and Monitoring | 3 |  | 5.6 |
| 1. Environment and safety | 5 |  | 5.1, 10.6, 10.12, 10.13, 14.1 |
| 1. Aids to Navigation Training, IALA WWA | 7 | Seminar 2013 | 1.2, 3.4, 3.5, 5.3, 5.6, 18.1 |
| 1. Product Procurement | 7 |  | 10.9, 13.3, 17.1 |
| 1. Heritage and Conservation | 7 | Seminar 2013 | 10.6, 10.8, 13.1, 13.6 |
| 1. Civil Engineering and Structures. | 5 |  | 5.1, 10.6, 10.8, 12.1, 13.1 |
| 1. Risk Assessment Techniques in AtoN Design and maintenance | 4 | Annual seminar | 3.5, 5.6, 10.7 |
| 1. Quality Management | 4 |  | 6.1, 6.2, 6.3, 7.1, 10.8 |
| 1. e-Navigation across Committees | 7 |  | 5.7, 5.8, 10.5, 13.1, 13.2 |
| 1. Polar Engineering | 4 | Workshop 2013, with other Committees | 3.5, 5.7, 11.1, 11.2, 11.3 |
| 1. The use of Audible Signals as aids to navigation | 2 – 4 | *Together with the ANM Committee* | 5.4, 5.6 |
| 1. Workshops and Seminars | 7 |  | 3.5, 6.1 |

Monitoring Items

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| --- | --- | --- | --- |
| Task | Duration | Comment | Strategy element(s) |
| M1 Developments in Aids to Navigation | Continuous | Adrian Wilkins | 1.2, 5.6, 8.1 |
| M2 Developments in Renewable Energy Sources | Continuous | Moray Waddell | 1.2, 8.1 |
| M3 Developments in Battery Technology | Continuous | Jonas Lindberg | 1.2, 8.1 |
| M4 Developments in New Light Sources | Continuous | Malcolm Nicholson | 1.2, 3.2, 8.1, 10.10 |
| M5 IALA Certification Process | Continuous | Wayne Danzik | 10.9, 13.3 |
| M6 CIE-IALA Liaison | Continuous | Malcolm Nicholson | 1.2, 5.6, 5.8, 8.1, 10.2, 10.10, 15.1 |
| M7 IALA Dictionary | Continuous | Omar Frits Eriksson |  |
| M8 Developments in AIS AtoN | Continuous | Mariano Luis Marpegan |  |

Deferred Items

|  |  |  |  |
| --- | --- | --- | --- |
| Task | No. of sessions | Comment | Strategy element(s) |
| D1 None at this time |  |  |  |

1. Detailed EEP Work Programme 2010-1014

This list is not in any order of priority

1. Knowledge Sharing / Knowledge Management

Develop procedures for informal sharing of information between members. IALA Reference Library. Develop and populate the IALAWIKI with information on Aids to Navigation (AtoN) not included in official IALA documents.

1. Engineering – Visual Aids

Provide guidance on vertical divergence of lights, focal plane height, sector lights, daymark design, surface colours, buoy design tools (SW), buoy motion and stability and AtoN maintenance procedures. Guidance on synthetic moorings and optimising mooring design. Consider how to deal with calculation of availability of a system of synchronised lights in the case of a failure of one element. Guidance on mitigating the adverse effect of Sea Bird colonies at AtoN stations and structures.

1. Visual Perception of lights and daymarks

Provide guidance on apparent intensity, probability of detection of visual aids, human perception of flickering light, conspicuity of lights and conspicuity of daymarks. Gather visual signalling documents in a suite of documents. CIE Reporteur with respect to Conspicuity of Lights.

1. Power Systems and Energy Storage

Provide guidance on Hybrid power systems, sustainable energy systems, batteries, emerging energy storage systems.

1. Remote Control and Monitoring

Provide guidance on Remote Control and Monitoring (RCM) in the e-Navigation architecture, RCM strategies and harmonised protocols.

1. Environment and safety

Provide guidance on methods for determining and reducing carbon footprint of AtoN services, handling of mercury in lighthouses, worker safety, treating legionella and coli bacteria in water supplies of unmanned stations. Consequences of global warming in terms of storm events and sea level rising on AtoN provision and maintenance. Update the IALA Green Guide.

1. Aids to Navigation Training, IALA WWA

Assist in developing the World Wide Academy, e-training.

1. Product Certification

Continue to support the IALA certification scheme. Maintain and develop product certification templates. Consider developing an IALA Product Guide.

1. Heritage and Conservation

Maintain the IALA Lighthouse Conservation Manual. Give guidance on the process of transferring redundant lighthouses including site remediation. Selection and display of historic artefacts. Report on case studies. Document history of floating AtoN. Promote an international network for historic lighthouses.

1. Civil Engineering and Structures

Revise Lighthouse Maintenance Guidance, give guidance on anti-fouling techniques (marine growth) for floating aids, boat landings, etc., building maintenance and conditioning in low energy environments, low power ventilation systems, avoiding condensation and engineering for natural disasters. AtoN structures in natural disaster areas.

1. Risk Assessment Techniques in AtoN Design and Maintenance

Provide guidance on risk management as an integral part of the provision of aids to navigation services. Framework for determining Total Cost of Ownership of AtoN equipment and systems, investment priorities. Assist in developing the IALA Risk Management Toolbox and ensure that the methods used are standardized and widely accepted.

1. Quality Management

Provide guidance on Quality management in Aids to Navigation Engineering, quality assurance of Aids to Navigation services, further work on Key performance indicators.

1. e-Navigation across Committees

Develop EEP role in engineering, human factors, system reliability and RCM aspects of e-Navigation. Requirements for physical AtoN in the e-Navigation world. Interfacing visual AtoN to e-Navigation. AIS on AtoN, using binary messages for monitoring AtoN operational status. Modulation of light sources to produce automatic identification and RCM.

1. Polar Engineering

Provide guidance on the design of AtoN systems, including aspects of e-Navigation, suitable for the Arctic environment, supporting the opening of new routes in polar waters.

1. The use of Audible Signals as Aids to Navigation

Examine the use of Audible Signals as aids to navigation and develop an IALA Guideline on their future. This work will be conducted in conjunction with the ANM Committee.

1. Workshops and Seminar
2. Seminar on IALA Risk Management Toolbox, with marine incident causation – Annually - IALA
3. Seminar on Model training courses covering different AtoN systems and services (EEP) Promotion of the World Wide Academy - 2013 (WG3)
4. Workshop – Fixed and Floating AtoN (incorporates IALABATT/IALALITE and Floataid) – France – 2012 (WG4)
5. Seminar on Preservation of Lighthouse Heritage, Athens June 2013 (WG2)
6. Workshop on Arctic engineering aspects (civil engineering, power systems, environment) - 2013 (WG1)
7. Workshop on Practical aspects of installing e-Navigation infrastructure (future WP?) (WG1)

DETAILED WORK PROGRAMME (AS UPDATED AT EEP20)

WG1 – AtoN Infrastructure Design and Maintenance - Chairman: A. Wilkins

| Task No | Task | Obj No | Objective | Activity No | Details of work to be undertaken | Expected completion | Comments |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2 | AtoN Engineering | 2.1 | Provide guidance on buoy design tools (SW), buoy motion and stability and AtoN maintenance procedures. | 2.1.1 | Update Guidelines 1006, 1047 regarding recent experience with plastic buoys and associated cost implications. | EEP~~19 20~~  EEP21 | New information received being incorporated in updates. |
| 2.1.2 | Revision of Guideline 1012 on lightning protection, to include the disposal of radioactive lightning conductors. | EEP19 | Completed at EEP20 |
| 2.1.3 | A new Guideline on the ‘Practical Aspects of Installing AIS AtoN on Buoys and Beacons’ | EEP21 | Completed at EEP19. |
| 2.1.4 | A new Guideline on the Hydrostatic Design of Buoys as an AtoN Platform | EEP20 | Completed at EEP20  Information from Brest Workshop is now included |
| 2.2 | Guidance on synthetic moorings and optimising mooring design. | 2.2.1 | Update Guideline 1066 regarding recent experience with synthetic moorings and associated cost implications. | EEP19 | No further input - Completed at EEP18 |
| 2.3 | Consider how to deal with calculation of availability of a system of synchronised lights in the case of a failure of one element. | 2.3.1 | Liaise with ANM regarding the availability of synchronised light channels and Revise Guideline 1069 Synchronisation of Lights | EEP17 | Completed at EEP17 |
| 2.4 | Guidance on mitigating the adverse effect of Sea Bird colonies at AtoN stations and structures | 2.4.1 | Prepare a new Guideline on Bird Deterrence | EEP19 | Completed at EEP19 |
| 4 | Power Systems and Energy Storage | 4.1 | Provide guidance on Hybrid power systems, sustainable energy systems, batteries, emerging energy storage systems | 4.1.1 | Revise Guideline 1067-3 Electrical Energy Storage | EEP17 | Completed at EEP16 |
| 5 | Remote Control and Monitoring | 5.1 | Provide guidance on Remote Control and Monitoring (RCM) in the e-Navigation architecture, RCM strategies and harmonised protocols. | 5.1.1 | Liaise with e-NAV regarding the engineering content of A-126 | EEP21 |  |
| 11 | Risk Assessment Techniques in AtoN Design and Maintenance | 11.1 | Provide guidance on risk management as an integral part of the provision of aids to navigation services. | 11.1.1 | Develop new Guideline on risk assessment techniques in AtoN design and maintenance. | EEP20 | Draft Guideline outline developed  Ctty concluded that the data available does not warrant a new Guideline but should be retained as an Information Document.  Completed at EEP20 |
| 11.2 | Assist in developing the IALA Risk Management Toolbox and ensure that the methods used are standardized and widely accepted. | 11.2.1 | Assist in developing the IALA Risk Management Toolbox and ensure that the methods used are standardized and widely accepted. | EEP21 | No EEP input required at this stage – currently being dealt with by Risk Management Toolbox Steering Group. |
| 12 | Quality Management | 12.3 | Update relevant sections of NAVGUIDE | 12.3.1 | Review and update NAVGUIDE Sections 3.2, 4.23, 6.5.4, 6.7, Chapter 7, 8.4 | EEP20 | Co-ordinated by WG3 |
| 13 | e-Navigation across Committees | 13.1 | Develop EEP role in engineering, human factors, system reliability and RCM aspects of e-Navigation. | 13.1.1 | Identify and provide guidance on engineering, human factors, system reliability and RCM aspects of e-Navigation | ~~EEP20~~  EEP21 |  |
| 13.2 | Requirements for physical AtoN in the e-Navigation world. Interfacing visual AtoN to e-Navigation. | 13.2.1 | Identify requirements and interfaces for physical AtoN in the e-Navigation world. | ~~EEP20~~  EEP21 | Liaison note written to e-NAV at EEP20 |
| 13.3 | AIS on AtoN, using binary messages for monitoring AtoN operational status.  Provide input to the development of the S100 AtoN Registry | 13.3.1  13.3.2 | Update Recommendation A-126 to incorporate any relevant engineering information.  Liaise with e-NAV regarding the development of the S100 AtoN Registry | EEP20 | Original activity removed as it is covered under activity 5.1.1  Task to educate EEP committee on detail of S100 – speaker being arranged for EEP20 (done) |
|  |  | 13.4 | Develop standard format for the exchange of AtoN product information | 13.4.1 | Develop new Guideline and XML schema for AtoN product data | EEP19 | Moved from WG3  Completed at EEP18. |
| 14 | Polar Engineering | 14.1 | Produce new Guidelines on the engineering aspects of AtoN in Polar regions | 14.1.1 | Produce new Guidelines on the engineering aspects of AtoN in Polar regions | EEP21 | Draft Guideline outline developed. Workshop proposal developed |
| 15 | The use of Audible Signals as Aids to Navigation | 15.1 | Examine the use of Audible Signals as aids to navigation and develop an IALA Guideline on their future. | 15.1.1 | Liaise with ANM Committee regarding the future use of audible AtoN signals and consider the preparation of a new Guideline | EEP18 | This work will be conducted in conjunction with the ANM Committee.  Concluded that no engineering input is required - this topic can be dealt with by the ANM committee.  Completed at EEP18 |
| 15.1.2 | Consider developing a new Guideline on the installation and operation of audible AtoN signals | EEP20 | No further work is required on this topic.  Completed at EEP19 |
| 16 | Workshops and Seminars | 16.1 | Workshops and Seminars | 16.1.1 | Subject to Council approval, hold a Workshop on Arctic engineering aspects (civil engineering, power systems, environment) – April 2013  Agree scope the event  Determine a location and host for the event  Prepare submission for council approval  Organise Seminar | EEP 21 | Timing for workshop now proposed to be ~~August 2013.~~ September 2013 |

Sessions WG1 – AtoN Design and Maintenance - Chairman: A. Wilkins

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| Item | 15 | 16 | 17 | 18 | 19 | 20 | 21 | Comments |
| 2.1.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 2.1.2 |  | ■ | ■ | ■ | ■ |  |  | Completed at EEP20 |
| 2.1.3 | ■ | ■ | ■ | ■ | ■ | ■ | ■ | Completed at EEP19 |
| 2.1.4 |  | ■ | ■ | ■ | ■ | ■ |  | Completed at EEP20 |
| 2.2.1 | ■ | ■ | ■ | ■ | ■ |  |  | Completed at EEP18 |
| 2.3.1 | ■ | ■ | ■ | ■ |  |  |  | Completed at EEP17 |
| 2.4.1 |  | ■ | ■ | ■ | ■ |  |  | Completed at EEP19 |
| 4.1.1 | ■ | ■ | ■ |  |  |  |  | Completed at EEP16 |
| 5.1.1 |  | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 11.1.1 | ■ | ■ | ■ | ■ | ■ | ■ |  | Completed at EEP20 |
| 11.2.1 |  | ■ | ■ | ■ | ■ | ■ | ■ | Completed |
| 12.3.1 |  |  | ■ | ■ | ■ | ■ |  | Completed at EEP20 |
| 13.1.1 | ■ | ■ | ■ | ■ | ■ | ■ |  |  |
| 13.2.1 | ■ | ■ | ■ | ■ | ■ | ■ |  |  |
| 13.3.~~1~~2 |  |  |  | ■ | ■ | ■ |  | Grasping S-100 is on-going work |
| 13.4.1 |  |  | ■ | ■ | ■ |  |  | Completed at EEP18 |
| 14.1.1 |  | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 15.1.1 |  | ■ | ■ | ■ |  |  |  | Completed at EEP18 |
| 15.1.2 |  | ■ | ■ | ■ | ■ | ■ |  | Completed at EEP19 |
| 16.1.1 |  |  | ■ | ■ | ■ | ■ | ■ |  |

WG2 – Heritage, Conservation and Civil Engineering - Chairman: B. McIntosh

| Task No | Task | Obj No | Objective | Activity No | Details of work to be undertaken | Expected completion | Comments |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 9 | Heritage and Conservation | 9.1 | Maintain the IALA Lighthouse Conservation Manual. | 9.1.1 | Update the IALA Lighthouse Conservation Manual  Update existing chapters  Include additional guidelines from previous session as new chapters  Include additional guidelines from current session as new chapters.  Publish new version 2 on Heritage page on IALA Website | EEP21 | On going |
| 9.2 | Selection and display of historic artefacts. | 9.2.1 | Produce new guideline on selection and display of historic artefacts  Provide guidance on the selection and display of historic artefacts on and off the lighthouse  Provide examples of best practise | EEP17 | Completed at EEP17 |
| 9.3 | Give guidance on the process of transferring redundant lighthouses including site remediation. | 9.3.1 | Produce new guideline on Management of Surplus Lighthouse Property.  Include site remediation and making the site safe for transfer.  Provide guidance on maintaining safeguards to the heritage value of the lighthouse site as a whole. | EEP19 | Completed at EEP19 |
| 9.4 | Report on case studies. | 9.4.1 | Report on Case Studies  Produce Case Study reports for Nakkehoved and Cabo Mayor Lighthouses projects and post on Heritage website page. | EEP19 | No further input received – this actvity is considered complete.  Completed at EEP19 |
| 9.4.2 | Investigate opportunities for additional projects suitable for case studies. | EEP21 | Post additional case studies on IALA website when received |
| 9.5 | Document history of floating AtoN. | 9.5.1 | Document History of Floating Aids to Navigation | ~~EEP20~~ EEP21 | Document now contains 100 pages |
| 9.5.2 | Publish booklet on History of Floating Aids to Navigation and post on website | EEP21 | Funding opportunities being explored |
| 9.6 | Promote an international network for historic lighthouses. | 9.6.1 | Re-Issue Questionnaire on Complementary Uses of Historic Lighthouses  Revise questionnaire to clarify results of previous questionnaire  Include section on knowledge and use of IALA Lighthouse Conservation Manual  Summarise statistics from questionnaire, produce report on results and publish on Heritage page of website  Review work programme on basis of results | ~~EEP20~~ EEP21 | On-going |
| 9.6.2 | Promote an international network for historic lighthouses.  Develop an international web link to historic lighthouse documents through the IALA website  Develop Heritage page of IALA Website to allow publication of heritage related documents and to improve availability to other bodies.  Explore with the editor of the IALA Bulletin the possibility of publishing a document on historic light vessels and service vessels worldwide on Heritage website page | On-going | On-going – making use of IALA bulletin, IALA Wiki, email groups etc.  A heritage page will also be included in the new IALA website |
| 10 | Civil Engineering and Structures | 10.1 | Give guidance on anti-fouling techniques (marine growth) for floating aids, boat landings, etc. | 10.1.1 | Produce guideline on anti-fouling techniques (marine growth) for floating aids, boat landings, etc. | EEP19 | Floating AtoN component transferred to WG1. |
| 10.2 | Building maintenance and conditioning in low energy environments, low power ventilation systems, avoiding condensation. | 10.2.1 | Expand the Guideline on Building maintenance and conditioning in low energy environments and guidance on low power ventilation systems and avoiding condensation.  Consult with members and other bodies to obtain information on the problems and solutions in their region.  Revise the Guideline to include new information | EEP21 |  |
| 10.2.2 | Revise Lighthouse Maintenance Guidance  Identify relevant Guidelines  Update existing Guidelines with respect to Lighthouse Maintenance  Develop new Guidelines to complete the required information | EEP21 |  |
| 10.3 | Engineering for natural disasters. AtoN structures in natural disaster areas. | 10.3.1 | Provide guidance on protection and repair of Aid to Navigation Structures in Natural Disaster Areas  Provide information on reinforcement and management of AtoN structures in natural disaster areas, time permitting, in the context of  Reinforcement of lighthouses in natural disaster-prone areas  Management of earthquake/tsunami damaged structures  Take natural disasters into account, when designing new constructions  Possible addition to the NAVGUIDE or Conservation Manual | ~~EEP20~~ EEP21 | Information will be posted on the new IALA website. |
| 12 | Quality Management | 12.4 | Update relevant sections of Navguide | 12.4.1 | Review and update NAVGUIDE Section 8.11 | EEP19 | Coordinated by WG3  Completed at EEP18 |
| 16 | Workshops and Seminars | 16.2 | Workshops and Seminars | 16.2.1 | Subject to Council approval, hold a Seminar on Maintaining Historic Lighthouses – late May / early June 2013 update on problems, solutions for repair and maintenance and the future use of historic lighthouses.   * Agree scope the event * Determine a location and host for the event * Prepare submission for council approval * Organise Seminar | EEP21 | Proposal approved by Council 53  Seminar planning is on schedule |

Sessions Heritage and Civil Engineering - Chairman: B. McIntosh

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| Item | 15 | 16 | 17 | 18 | 19 | 20 | 21 | Comments |
| 9.1.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 9.2.1 | ■ | ■ | ■ |  |  |  |  | Completed at EEP17 |
| 9.3.1 |  | ■ | ■ | ■ | ■ |  |  | Completed at EEP19 |
| 9.4.1 |  |  | ■ | ■ | ■ |  |  | Completed at EEP19 |
| 9.4.2 |  |  |  |  |  | ■ | ■ |  |
| 9.5.1 | ■ | ■ | ■ | ■ | ■ | ■ |  |  |
| 9.5.2 |  |  |  |  |  | ■ | ■ |  |
| 9.6.1 | ■ | ■ | ■ | ■ | ■ | ■ |  |  |
| 9.6.2 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 10.1.1 | ■ | ■ | ■ | ■ | ■ |  |  |  |
| 10.2.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 10.2.2 |  |  |  | ■ | ■ | ■ | ■ |  |
| 10.3.1 |  |  | ■ | ■ | ■ | ■ |  |  |
| 12.4.1 |  |  | ■ | ■ | ■ |  |  | Completed at EEP18 |
| 16.2.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ | Proposal approved by Council |

WG3 – Environment, Quality Assurance and Publications - Chairman: D. Jeffkins

| Task No | Task | Obj No | Objective | Activity No | Details of work to be undertaken | Expected completion | Comments |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Knowledge Sharing / Knowledge Management, taking into account open source software | 1.1 | Develop procedures for informal sharing of information between members. | 1.1.1 | Develop procedures for informal sharing of information between members. | EEP21 |  |
| 1.2 | IALA Reference Library. Develop and populate the IALAWIKI with information on Aids to Navigation (AtoN) not included in official IALA documents. | 1.2.1 | Develop and populate the IALAWIKI with information on Aids to Navigation (AtoN) not included in official IALA documents. | EEP21 |  |
| 6 | Environment and Safety | 6.1 | Provide guidance on methods for determining and reducing carbon footprint of AtoN services, handling of mercury in lighthouses, worker safety, treating legionella and coli bacteria in water supplies of unmanned stations. | 6.1.1 | Develop new Guideline on methods for determining and reducing carbon footprint of AtoN services, possibly through an additional chapter in the Green guide. | ~~EEP20~~ EEP20 | Incorporate into Green Guide update |
| 6.1.2 | Revise NAVGUIDE content for guidance on safe handling and management of mercury. | EEP18 | Completed at EEP18 |
| 6.1.3 | Develop new Guideline on treating legionella and coli bacteria in water supplies of unmanned stations. | ~~EEP20~~ EEP21 |  |
| 6.1.4 | Develop new Guideline on development of safety management for AtoN activities | EEP19 | Completed at EEP19 |
| 6.2 | Consequences of global warming in terms of storm events and sea level rising on AtoN provision and maintenance. | 6.2.1 | Incorporate consideration of the implications of global warming on AtoN provision in the ‘Green Guide’. | ~~EEP20~~ EEP21 | Incorporate into Green Guide update |
| 6.3 | Update the IALA Green Guide. | 6.3.1 | Revise Guideline 1036 IALA Green Guide | ~~EEP20~~ EEP21 |  |
| 7 | Aids to Navigation Training | 7.1 | Assist in developing the World Wide Academy, e-training. | 7.1.1 | Develop new Model Course for the Accreditation of Level 1 AtoN Training | EEP18 | Completed at EEP17 |
| 7.1.2 | Develop Model Course for Accreditation of Level 2 AtoN Technician  Develop detailed Model Courses for Level 2 AtoN Technician Training | EEP18  EEP21 | Completed at EEP16  13 level 2 model courses completed to date. |
| 8 | Product  Procurement | 8.1 | Provide guidance on the procurement of AtoN equipment and systems. | 8.1.1 | Review Withdrawn Product Certification scheme including references in other documents and make recommendations  Develop new Guideline on the procurement of AtoN equipment Procurement of AtoN equipment and systems. | EEP21 |  |
| 8.2 | Maintain and develop product templates. | 8.2.1 | Maintain and develop product templates. Templates can be annexed in the Procurement Guideline. | EEP21 |  |
| 8.3 | Consider developing an IALA Product Guide. | 8.3.1 | Develop IALA product guide database schema | EEP18 | Completed at EEP16. AtoN products are now displayed on the revised IALA website. |
| 8.3.2 | Develop new Guideline and XML schema for AtoN product data exchange | EEP19 | Task moved to WG1 |
| 12 | Quality Management | 12.1 | Provide guidance on Quality management in Aids to Navigation Engineering, quality assurance of Aids to Navigation services | 12.1.1 | Contribute to the review of Recommendation 0-132 on quality management for aids to navigation authorities | EEP20 | Completed at EEP18 |
| 12.1.2 | Review Guideline 1052 on quality management in aids to navigation service delivery | EEP21 | Completed at EEP18 |
| 12.1.3 | Manage Review of NAVGUIDE  Review and update NAVGUIDE Section 8.3, 8.7, 8.8, 8.9, 8.10, 8.12 | EEP21 | Completed at EEP20 |
| 12.2 | Further work on Key performance indicators. | 12.2.1 | Develop Guideline on key performance indicators | EEP21 |  |
| 16 | Workshops and Seminars | 16.3 | Workshops and Seminars | 16.3.1 | Subject to Council approval, hold a Seminar on Model training courses covering different AtoN systems and services (Promotion of the IALA World-Wide Academy) 2013.  Agree scope the event  Determine a location and host for the event  Prepare submission for council approval  Organise Seminar | EEP 21 | This task is being undertaken by the WWA  EEP will assist the WWA where required |

Sessions Environment, Quality Assurance, and Publications - Chairman – D. Jeffkins

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| Item | 15 | 16 | 17 | 18 | 19 | 20 | 21 | Comments |
| 1.1.1 |  |  | ■ | ■ | ■ | ■ | ■ |  |
| 1.2.1 |  |  | ■ | ■ | ■ | ■ | ■ |  |
| 6.1.1 |  | ■ | ■ | ■ | ■ | ■ |  |  |
| 6.1.2 | ■ | ■ | ■ | ■ |  |  |  | Completed at EEP18 |
| 6.1.3 |  | ■ | ■ | ■ | ■ | ■ |  |  |
| 6.1.4 | ■ | ■ | ■ | ■ | ■ |  |  | Completed at EEP19 |
| 6.2.1 |  |  |  | ■ | ■ | ■ |  |  |
| 6.3.1 |  | ■ | ■ | ■ | ■ | ■ |  |  |
| 7.1.1 | ■ | ■ | ■ | ■ |  |  |  | Completed at EEP17 |
| 7.1.2 | ■ | ■ | ■ | ■ | ■ | ■ | ■ | 13 level 2 model courses completed to date. |
| 8.1.1 |  |  | ■ | ■ | ■ | ■ | ■ |  |
| 8.2.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 8.3.1 | ■ | ■ | ■ | ■ |  |  |  | Completed at EEP16 |
| 12.1.1 |  |  | ■ | ■ | ■ | ■ |  | Completed at EEP18 |
| 12.1.2 |  |  |  | ■ | ■ | ■ | ■ | Completed at EEP18 |
| 12.1.3 | ■ | ■ | ■ | ■ | ■ | ■ | ■ | Completed at EEP20 |
| 12.2.1 |  |  |  | ■ | ■ | ■ | ■ |  |
| 16.3.1 |  |  | ■ | ■ | ■ | ■ | ■ | This task is being undertaken by WWA |

WG4 – Light and Vision - Chairman: M. Nicholson

| Task No | Task | Obj No | Objective | Activity No | Details of work to be undertaken | Expected completion | Comments |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2 | Engineering – Visual Aids | 2.5 | Update IALA Recommendation E-110 | 2.5.1 | Update IALA Recommendation E-110, with respect to the characteristics of the EWMB | EEP19 | Completed at EEP18 |
| 3 | Visual Perception of Lights and Daymarks | 3.1 | Provide guidance on apparent intensity, probability of detection of visual aids, human perception of flickering light, conspicuity of lights, conspicuity of daymarks. | 3.1.1 | Continue the development of Draft Guideline 1073 on Conspicuity of AtoN Signal Lights at Night. | EEP16 | Completed at EEP16 |
| 3.2 | Gather visual signalling documents in to a more logical suite of documents and examine how this might reflect on all EEP documents. | 3.2.1 | Review present and developing IALA documents related to visual signalling and gather into a suite of documents similar to the E200 concept. | EEP20 | Scope has been expanded to cover all EEP documents |
| 3.3 | Develop guidance on the degradation of LED light sources. | 3.3.1 | Update Guideline 1043 on Light Sources used in AtoN, to include additional information on LEDs. | EEP17 | Completed at EEP17 |
| 3.4 | Provide guidance on vertical divergence of lights, focal plane height, sector lights, daymark design, surface colours. | 3.4.1 | Consider providing guidance on focal plane height of AtoN | EEP20 | Review and update guidance on vertical divergence |
| 3.4.2 | Revise Guideline 1041 on Sector Lights to include new work on this subject. | EEP20 |  |
| 3.4.3 | Develop new Guideline on Design of Daymark. | EEP20 | Completed at EEP19 |
| 3.4.4 | Revise Recommendation E108 on Surface Colours to include measurement of surface colours. | EEP20 | Completed at EEP20 |
| 3.5 | CIE Rapporteur with respect to Conspicuity of Lights | 3.5.1 | Monitor and report on relevant CIE work on visual AtoN. | EEP21 | On-going |
| 3.6 | Illumination of structures | 3.6.1 | Update Guideline 1061 on Light Applications - Illumination of Structures to include information on the use of colour floodlighting of lighthouses. | EEP21 | Further input papers expected for EEP20 |
| 12 | Quality Management | 12.5 | Update relevant sections of NAVGUIDE | 12.5.1 | Review and update NAVGUIDE Sections 3.1, 3.2 | EEP20 | Completed at EEP18 Co-ordinated by WG3 |
| 13 | e-Navigation across Committees | 13.4 | Modulation of light sources to produce automatic identification and RCM. | 13.4.1 | Develop the concept of visible light for data communications, providing guidance if appropriate | EEP21 | Information collected to date will be posted on the IALA Wiki. No action on IALA Guidance at present |
| 16 | Workshops and Seminars | 16.4 | Workshops and Seminars | 16.4.1 | Subject to Council approval, hold a Workshop – Fixed and Floating AtoN (incorporates IALABATT/IALALITE and FLOATAID) 2012  Agree scope the event  Determine a location and host for the event  Prepare submission for council approval  Organise Seminar | EEP20 | Workshop successfully concluded in Brest Oct 2013. |

Sessions Light and vision – Chairman – M. Nicholson

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| Item | 15 | 16 | 17 | 18 | 19 | 20 | 21 | Comments |
| 2.5.1 |  |  |  | ■ | ■ |  |  |  |
| 3.1.1 | ■ | ■ |  |  |  |  |  | Completed at EEP16 |
| 3.2.1 |  |  | ■ | ■ | ■ | ■ |  |  |
| 3.3.1 | ■ | ■ | ■ |  |  |  |  | Completed at EEP17 |
| 3.4.1 |  |  | ■ | ■ | ■ | ■ |  |  |
| 3.4.2 |  | ■ | ■ | ■ | ■ | ■ |  |  |
| 3.4.3 |  | ■ | ■ | ■ | ■ |  |  | Completed at EEP19 |
| 3.4.4 |  |  | ■ | ■ | ■ | ■ | ■ | Completed at EEP20 |
| 3.5.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 3.6.1 |  |  | ■ | ■ | ■ | ■ | ■ |  |
| 12.5.1 |  |  | ■ | ■ | ■ | ■ |  | Completed at EEP18 |
| 13.4.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ |  |
| 16.4.1 |  | ■ | ■ | ■ | ■ | ■ |  |  |
| 4.1 | ■ | ■ | ■ | ■ | ■ | ■ | ■ | Workshop successfully concluded in Brest Oct 2013 |